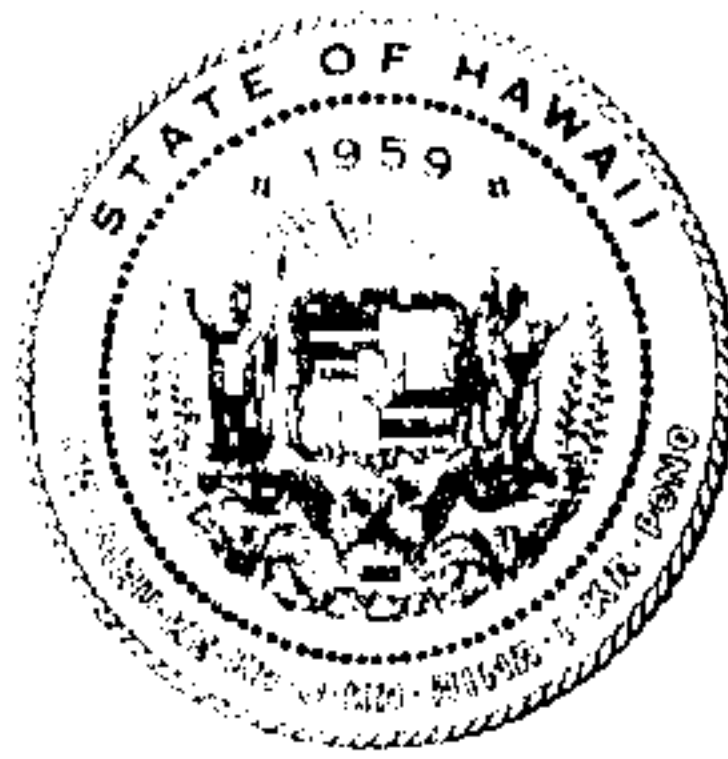


BENJAMIN J. CAYETANO
GOVERNOR

DIRECTOR'S OFFICE
DEPT. OF
TRANSPORTATION

FEB 13 3 24 PM '01



RAYMOND H. SATO
COMPTROLLER

MARY ALICE EVANS
DEPUTY COMPTROLLER

STATE OF HAWAII
DEPARTMENT OF ACCOUNTING
AND GENERAL SERVICES
P.O. BOX 119
HONOLULU, HAWAII 96810-0119

February 13, 2001

COMPTROLLER'S MEMORANDUM 2001-6

TO: ALL DEPARTMENT HEADS

SUBJECT: RENEWAL OF TEMPORARY PARKING PERMIT
CIVIC CENTER COMPLEX

The Parking Control Branch will be renewing Temporary Parking Permits for the Civic Center Complex to be effective July 1, 2001. The permits currently issued to your department will expire on June 30, 2001.

Please submit your request for permits using the criteria listed below:

1. White Temporary Parking Permit (for offices housed outside the civic center complex).
2. Yellow Temporary Parking Permit (for offices housed above King Street). This permit is valid only below King Street.
3. Blue Temporary Parking Permit (for offices housed below King Street). This permit is valid only above King Street.

A justification for each permit is required, stating the frequency of use and the number of persons who will be using each permit. Also, include the location where the permit will be kept. Agencies wishing to renew their 4-hour Civic Center Complex permits may also do so at this time.

Please submit your request by March 16, 2001. If there are any questions regarding this matter, please contact Mr. Harold Sonomura of the Automotive Management Division at 586-0343.


RAYMOND H. SATO
State Comptroller